

**ARCHIVAL POLICY**

**JYOTI RESINS AND ADHESIVES LIMITED**

## ARCHIVAL POLICY

### **PREAMBLE**

Regulation 30(8) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, requires the Company to formulate a Policy on archival of Information / events disclosed on the website of the Company. The Company", wherever occur in the policy shall mean "JYOTI RESINS AND ADHESIVES LIMITED" or ("JRAL").

### **OBJECTIVE**

The object is to ensure the preservation and availability of the Documents of the Company after their required regulatory preservation period for any legal, administrative, and historical purposes, in respect of Documents which are hosted on the website of the Company.

### **POLICY REVIEW:**

In line with the Company's "Policy on determination of Materiality of Events / Information", the Company shall disclose all such events to the Stock Exchanges and such disclosure shall be hosted on the website of the Company for a period of 5 years, from the end of the financial year in which the said disclosure was made, and thereafter the same be archived so as to be available for retrieval for such period as may be decided by the Company Secretary.

This policy shall be reviewed from time to time so that the policy remains compliant with applicable legal requirements. The board shall keep the policy updated as per applicable statutory guidelines

### **AMENDMENT**

The Board shall have power to amend any of the provisions of this Policy, substitute any of the provisions with a new provision or replace this policy entirely with a new Policy according to subsequent modification(s) / amendment(s) to Regulations. However, the amended regulatory requirements will supersede the Policy till the time Policy is suitably amended.

